

**EXECUTIVE  
29 MARCH 2011  
5.00 - 6.50 PM**



**Present:**

Councillors Bettison (Chairman), Ward (Vice-Chairman), Mrs Ballin, Dr Barnard, Birch, Mrs Hayes, Kendall and McCracken

**84. Declarations of Interest**

Councillor McCracken declared a personal interest in item 5

Councillor Ward declared a prejudicial interest in item 19 and withdrew from the meeting during its consideration.

**85. Minutes**

**RESOLVED** that the minutes of the meeting of the Executive on 15 February together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

**86. Executive Decisions**

The Executive considered the reports submitted on the items listed below and the decisions taken are recorded in the decision sheets attached to these minutes and summarised below:

**Item 5: Overview and Scrutiny Report on Safeguarding Children and Young People**

**RESOLVED** that

- 1 The responses to the recommendations outlined in the supporting information in section 5 of the report be approved;
- 2 The members of the working group be thanked for their report.

**Item 6: Creating Opportunities - A strategic plan for children and young people in Bracknell Forest**

**RESOLVED** that the plan be commended to the Children and Young People's Trust.

**Item 7: Creating Opportunities - Ensuring Success - The Secondary Education Strategy**

That the Secondary Education Strategy be approved.

**Item 8: Creating Opportunities - Breaking the Cycle, a Child Poverty Strategy for Bracknell Forest**

**RESOLVED** that

- 1 The Child Poverty Strategy be approved.
- 2 The further development of a detailed plan by the Children and Young People's Partnership, following the publication of the National Strategy at the end of March 2011 be approved.

**Item 9: Connexions Berkshire contract**

**RESOLVED** that the Contract Standing Order Waiver in order to facilitate the procurement of services from Connexions Berkshire for the period 1 April 2011 to 31 March 2012. be approved.

**Item 10: Education Capital Programme - Award of Contracts**

**RESOLVED** that

- 1 The award of contract for the Phase 1 and 2 works at the Holly Spring Schools to the preferred supplier, subject to the final lump sum not exceeding the amount set out in the confidential Appendix, be approved.
- 2 Approval of the awards of construction contracts for the Crown Wood Phases 2 and 3, Sandy Lane Phase 3, Owlsmoor and Kennel Lane Schools be delegated to the Director of Children and Young People and Learning, subject to the final lump sum not exceeding the amounts set out in the confidential Appendix be approved.

**Item 11: Streetscene Supplementary Planning Document (SPD) and Bracknell Forest Highways Guide for Development**

**RESOLVED** that

- 1 The Streetscene Supplementary Planning Document (including Annex 1 Highways Guide for Development), Appendix B to the report, be approved for adoption;
- 2 The Sustainability Appraisal, Appendix C to the report, be approved for publication; and,
- 3 The 'statement', Appendix D to the report, be approved pursuant to regulation 18(4) (b) of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended.

**Item 12: Bracknell Forest Transport Plan 3 Core Strategy**

**RESOLVED** that

- 1 The adoption of the Local Transport Plan 3 Core Strategy (Appendix 1), the Statement of Consultation (Appendix 2) and the Associated Supporting Documents (Appendices 3, 4 and 5) be recommended to Council.
- 2 The Integrated Transport Capital programme for 2011/12 (Appendix 6) be approved by the Executive subject to expenditure on the S106 programme not exceeding £750k without full Council approval of additional funds.
- 3 The additional draw down of £400k of Section 106 as shown be recommended to Council.

- 4 Authority be delegated to the Executive Member for Planning and Transport and Economic Development to agree any necessary minor amendments to the Local Transport Plan 3 Core Strategy (Appendix 1) and supporting documents prior to publication for adoption.
- 5 The indicative Highway Maintenance Works Programmes for the financial year 2011-2012 be approved, as set out in Appendix 7 to the report as the basis for targeting available maintenance funds.

**Item 13: Affordable Housing Planning Policy**

**RESOLVED** that

- 1 The Affordable Housing from Residential Development Supplementary Planning Guidance that was originally approved by the Council's Executive on 16 September 2003 be revoked.
- 2 The reliance on saved Policy H8 of the Bracknell Forest Borough Local Plan (2002) together with the Council's Housing Strategy and Planning Policy Statement 3 (2010) to seek a target percentage of provision up to 25% (subject to viability) and use of the national indicative minimum site size threshold (15 net), respectively be confirmed.
- 4 The approach outlined in 2.2 of the report, be included in an update of the Council's Housing Strategy.
- 5 The affordable housing on qualifying sites will be delivered in accordance with the delivery model set out in the Affordable Homes Programme Framework 2011-2015 (February 2011) or as subsequently updated be confirmed. This included the new affordable rent product, and, low cost home ownership such as shared ownership.

**Item 14: Joint Strategic Needs Assessment**

**RESOLVED** that the information contained in the Executive Summary of the Joint Strategic Needs Assessment be endorsed.

**Item 15: Measured Term Contract for Building Maintenance and Repair Services**

**RESOLVED** that the Measured Term Contract for Building & Engineering Maintenance and Repairs due to commence on 16 May 2011 be awarded to Tenderer A.

**Item 16: Corporate Performance Overview Report Q3**

**RESOLVED** that the performance of the Council over the period from October to December 2010, highlighted in the Overview Report in Annex A be noted.

**87. Exclusion of Public and Press**

The Executive considered reports containing exempt information on the following items. The decisions taken are detailed in the attached decision sheets and summarised below:

**Item 18: Home to School and Occasional Transport Services**

**RESOLVED** that

- 1 Subject to finalisation of contract conditions, the home to school transport be awarded to three suppliers as listed below.

	<b>Proposed Supplier</b>
Bundle 1	Contractor A
Bundle 2	Contractor B
Bundle 3	Contractor B
Bundle 4	Contractor B
Bundle 5	Contractor A
Bundle 6	Contractor B
Bundle 7	Contractor B
Bundle 8	Contractor B
Bundle 9	Contractor B
Bundle 10	Contractor B
Bundle 11	Contractor C
Bundle 12	Contractor A
Bundle 13	Contractor C
Bundle 14	Contractor B
Bundle 15	Contractor A

- 2 Additionally the provision of occasional services of transport be awarded to four contractors listed below which include the successful three listed above in 2.1. Contractor D only tendered for occasional transport services and they should be listed as a preferred supplier due to being able to provide passenger services above seventeen seats.

Contractor A
Contractor B
Contractor C
Contractor D

- 3 Contracts be awarded in April 2011 with the go-live date being the start of the new academic year in September 2011.

**Item 19: Bracknell Town Centre Development Agreement**

**RESOLVED** that

- 1 The disposal of land in Bracknell Town Centre in accordance with the general terms set out in paragraph 5.2 of the associated report be approved.
- 2 Authority be delegated to the Chief Officer: Property to finalise the precise boundaries and exact values for the transfer of assets set out in paragraph 5.3 of the report.

**LEADER**

# Minute Annex

## Bracknell Forest Council Record of Decision

<b>Work Programme Reference</b>	<b>1026055</b>
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1. **TITLE:** Overview and Scrutiny Report on Safeguarding Children and Young People

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

To approve the response to the recommendations in the report by the Children, Young People and Learning Overview and Scrutiny Panel's Working Group on Safeguarding Children.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

1 That the responses to the recommendations outlined in the supporting information in section 5 of the report be approved.

2 That the members of the working group be thanked for their report.

7. **REASON FOR DECISION**

The Overview and Scrutiny Working Group has spent considerable time researching the issues relating to safeguarding, through reading a wide range of relevant reports and documents, meeting children and parents, meeting professionals from a range of agencies, and reflecting on their findings with appropriate officers and partners. As a result, the report is a thorough scrutiny of a complex area of work. The recommendations are fully informed and merit support.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Not applicable.

9. **PRINCIPAL GROUPS CONSULTED:** Children, Young People and Learning Overview and Scrutiny Panel's Working Group on Safeguarding Children.

10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** Councillor McCracken declared a personal interest.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I027042</b>
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1. **TITLE:** Creating Opportunities - A strategic plan for children and young people in Bracknell Forest

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

The Executive are requested to commend the new Children and Young People's Plan to the Children's Trust for approval.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the plan be commended to the Children and Young People's Trust.

7. **REASON FOR DECISION**

The Children and Young People's Strategic Plan [CYPP] is an important element of the reforms underpinned by the Children Act 2004. The first CYPP was published in Bracknell Forest in 2006 and was developed as a result of extensive engagement and consultation with statutory partners and stakeholders including children, young people and their families.

In subsequent years the CYPP has been systematically reviewed to ensure it remained current and relevant to the needs of children, young people and families. This plan will be reviewed annually in the same way to ensure the priorities reflect the needs of children, young people and families, and the resources kept under consideration in light of the current and ongoing reductions in resources.

The original plan was due to end in April, 2009, however the Government indicated that there would be changes to the legislation and guidance supporting the work of the Children and Young People's Trust, in effect strengthening the structure, placing the Children and Young People's Trust on a statutory footing, and placing a requirement on the Trust to produce a Children and Young People's Plan. The existing plan was therefore reviewed and rolled over while new guidance was developed.

The legislative changes were made late in 2009, however the new Coalition Government in 2010, revoked the legislation which had placed the Children and Young People's Trust on a statutory footing and removed the requirement to produce a CYPP.

Whilst the legislation removed the requirement to develop a CYPP, the emphasis on partnership working remained strong, and the Duty to Cooperate under Section 10 of the Children Act 2004 remained intact.

The Children and Young People's Trust considered the options in relation to developing a plan, and concluded that it had proven to be a strong and effective tool to support

partnership working and has a greater impact on the health and wellbeing of children and young people. The decision was made therefore to develop a new plan and to continue to do this under the framework of the Children and Young People's Trust, linked to the Bracknell Forest Partnership.

The CYPP is a single, strategic, overarching plan for all services which effect children and young people in the area, provided by the local authority and all relevant partners. Delivery of the priorities is through a range of plans and strategies that underpin the CYPP, and these include Creating Opportunities – Securing Success, The Secondary Education Strategy, and Creating Opportunities – Breaking the Cycle, The Child Poverty strategy, both currently before the Executive for approval.

The public sector equality duty provisions will come into force in April 2011. The Council will have a general duty to pay due regard to:

- Advance equality of opportunity
- Eliminate discrimination, harassment and victimisation and
- Foster good relations.

The Children and Young People's Strategic Plan will be one of a range of plans and strategies that will demonstrate the way in which the Council and its partners are achieving this duty.

Following publication of the full plan which will be available on the Council website, we will develop a summary version of the plan for distribution. We will also work in partnership with the Youth Parliament to produce a version of the plan for children, young people and families, which will highlight the key information in the plan and identify what they might contribute to support the delivery of the plan.

## 8. ALTERNATIVE OPTIONS CONSIDERED

The alternative option not to produce a plan was considered and dismissed.

9. **PRINCIPAL GROUPS CONSULTED:** All relevant stakeholders have been consulted including young people.

10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I024404</b>
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1. **TITLE:** Creating Opportunities - Ensuring Success - The Secondary Education Strategy

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

To approve the Secondary Education Strategy.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Secondary Education Strategy be approved.

7. **REASON FOR DECISION**

Given recent developments in Government Policy it is timely for the Council to have a Secondary Education Strategy in order to inform further work in developing and sustaining secondary school provision in Bracknell Forest.

It is important for the Council to continue to strengthen partnership with and between schools, establishing a shared purpose for all those working with our young people, and continually improving our services to children, young people and families.

The Secondary Education Strategy is one of a number of plans and strategies that will underpin the Children and Young People's Plan Creating Opportunities – A Joint Strategic Plan for Children and Young People in Bracknell Forest, which will be published in April 2011. The key themes for success in the Secondary Education Strategy align with the priorities in the Children and Young People's Plan, and will support the successful delivery of these outcomes for children and young people.

The public sector equality duty provisions will come into force in April 2011. The Council will have a general duty to pay due regard to:

- Advance equality of opportunity
- Eliminate discrimination, harassment and victimisation and
- Foster good relations.

The Secondary Education Strategy will be one of a range of plans and strategies that will demonstrate the way in which the Council and its partners are achieving this duty.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None.



9. **PRINCIPAL GROUPS CONSULTED:** Corporate Management Team, Officers of Children Young People & Learning, Headteachers and Chairs of Governors of Secondary Schools.
10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.
11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I027176</b>
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1. **TITLE:** Creating Opportunities - Breaking the Cycle, a Child Poverty Strategy for Bracknell Forest

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

To approve the Bracknell Forest Child Poverty Strategy.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

1 That the Child Poverty Strategy be approved.

2 That the further development of a detailed plan by the Children and Young People's Partnership, following the publication of the National Strategy at the end of March 2011 be approved.

7. **REASON FOR DECISION**

The reasons for the recommendations are set out in the associated report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The guidance is statutory and should be followed unless a good reason can be identified for departing from it. Therefore no alternative options are considered.

9. **PRINCIPAL GROUPS CONSULTED:** Consultation ongoing through process which includes meeting with key people and holding a conference (Multi-agency).

10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>1027373</b>
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1. **TITLE:** Connexions Berkshire contract
2. **SERVICE AREA:** Children, Young People and Learning
3. **PURPOSE OF DECISION**

To agree the standard contract waiver for the Local Authority contribution to the 2011/12 contract with Connexions Berkshire.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Contract Standing Order Waiver in order to facilitate the procurement of services from Connexions Berkshire for the period 1 April 2011 to 31 March 2012 be approved.

7. **REASON FOR DECISION**

Contract Standing Orders require Executive approval for waivers on contracts in excess of £400k.

This will enable continuity of service which will benefit young people, the Local Authority and providers of education and training.

This will enable full consideration of the implications arising from recent changes in funding and Government policy with regard to the provision of Connexions services.

This will enable further consultation to take place with regard to the procurement of future services to take effect from 1 April 2012.

It would not be practical to tender competitively for the service until the Government's intentions for the new service become clearer.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None applicable.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable.
10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.
11. **DECLARED CONFLICTS OF INTEREST:**

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I027215</b>
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1. **TITLE:** Education Capital Programme - Award of Contracts

2. **SERVICE AREA:** Children, Young People and Learning

3. **PURPOSE OF DECISION**

To approve the award of contracts for the Education Capital Programme (over £1M).

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

1 That the award of contract for the Phase 1 and 2 works at the Holly Spring Schools to the preferred supplier, subject to the final lump sum not exceeding the amount set out in the confidential Appendix, be approved.

2 That approval of the awards of construction contracts for the Crown Wood Phases 2 and 3, Sandy Lane Phase 3, Owlsmoor and Kennel Lane Schools be delegated to the Director of Children and Young People and Learning, subject to the final lump sum not exceeding the amounts set out in the confidential Appendix be approved.

7. **REASON FOR DECISION**

The value of these contracts constitutes a Key Decision and under the Council's Contract Regulations Executive approval is required.

Delegated approval to award the contracts at recommendation 2.1. is being sought because the programmes for these projects require them to be completed for the start of the new school term in September 2011 and therefore contractually committed during the period when the Executive is not meeting during the local elections in May 2011.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Masterplans and options appraisals have been undertaken for all the schools which have been subject of consultation and agreement with the Headteachers and Governing Bodies.

Doing nothing is not an option because the Council has a statutory duty to provide sufficient pupil places.

9. **PRINCIPAL GROUPS CONSULTED:** Schools and Bracknell Forest Officers.

10. **DOCUMENT CONSIDERED:** Report of the Director of Children, Young People & Learning.

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I024080</b>
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1. **TITLE:** Streetscene Supplementary Planning Document (SPD) and Bracknell Forest Highways Guide for Development

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

To adopt final versions of:

1. The Streetscene Supplementary Planning Document (SPD), and
2. Bracknell Forest Highways Guide for Development.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

1 That the Streetscene Supplementary Planning Document (including Annex 1 Highways Guide for Development), Appendix B to the report, be approved for adoption;

2 That the Sustainability Appraisal, Appendix C to the report, be approved for publication; and,

3 That the 'statement', Appendix D to the report, be approved pursuant to regulation 18(4) (b) of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended.

7. **REASON FOR DECISION**

The Streetscene SPD and Annex 1 Highways Guide for Development will inform and clarify issues relating to process, design and maintenance and assist all those involved in the development process, both within the Council and externally with regard to developers and applicants.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The Streetscene SPD and Annex 1 could be progressed as an informal advisory document. However, this would give the document little weight in policy terms should a refusal of planning permission on design, maintenance and safety of proposed new streetscenes be challenged in the future.

9. **PRINCIPAL GROUPS CONSULTED:** A public consultation was completed June/July 2010.

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>1027587</b>
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1. **TITLE:** Bracknell Forest Transport Plan 3 Core Strategy

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

1 To recommend that the Council:

1. Endorses the Statement of Consultation on the LTP3 Core Strategy Consultation Draft;

2. Adopts the Bracknell Forest LTP3 Core Strategy and States the Councils Transport Strategy

3 That the Integrated Transport Capital programme for 2011/12 (Appendix 6) be approved by the Executive including the additional draw down of £400k of Section 106 funds

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

1 That the adoption of the Local Transport Plan 3 Core Strategy (Appendix 1), the Statement of Consultation (Appendix 2) and the Associated Supporting Documents (Appendices 3, 4 and 5) be recommended to Council.

2 That the Integrated Transport Capital programme for 2011/12 (Appendix 6) be approved by the Executive subject to expenditure on the S106 programme not exceeding £750k without full Council approval of additional funds.

3 That the additional draw down of £400k of Section 106 as shown be recommended to Council.

4 That authority be delegated to the Executive Member for Planning and Transport and Economic Development to agree any necessary minor amendments to the Local Transport Plan 3 Core Strategy (Appendix 1) and supporting documents prior to publication for adoption.

5 That the indicative Highway Maintenance Works Programmes for the financial year 2011-2012 be approved, as set out in Appendix 7 to the report as the basis for targeting available maintenance funds.

7. **REASON FOR DECISION**

The Local Transport Act 2008 retains the statutory requirement to produce and review Local Transport Plans. There is a requirement to have a transport strategy in place by 31 March



2011. LTP2 currently runs until 31 March 2011 which LTP3 will replace. The Council's transport strategy will be flexible and evolve over time and on adoption of the LTP3 Core Strategy will comprise:

- The LTP3 Core Strategy including the First Implementation Plan.
- Further Implementation Plans.

Local authorities need to have a clear view of their own strategic objectives and priorities for dealing with the different challenges they face and to have regard to the views of local residents and other interested parties to ensure the LTP3 Core Strategy is a robust strategy that best meets local needs for its duration.

## 8. ALTERNATIVE OPTIONS CONSIDERED

The alternative is not to adopt LTP3 Core Strategy; but instead to roll forward LTP2 until a later date. The Council would therefore fail to meet the requirement to finalise the LTP3 strategy. It would also mean missing the opportunity to refresh the Council's current transport strategy to take account of current issues such as advances in technology and to give the Council more flexibility over financial commitments.

A further alternative would be to develop a fully operational LTP3 with agreed funding streams for the next 3 years or beyond. This would be ideal in terms of creating more certainty, but not responsible in times of funding uncertainty and austerity. The flexible approach to developing strategies incrementally feels more appropriate at this time, subject to review as financial settlements become clearer over time.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable.

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities

11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I027469</b>
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1. **TITLE:** Affordable Housing Planning Policy
2. **SERVICE AREA:** Environment, Culture & Communities
3. **PURPOSE OF DECISION**

To approve revocation of Supplementary Planning Guidance dealing with the provision of affordable and key worker housing from suitable residential proposals, as it no longer conforms with national and local policy.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- 1 That the Affordable Housing from Residential Development Supplementary Planning Guidance that was originally approved by the Council's Executive on 16 September 2003 be revoked.

- 2 That the reliance on saved Policy H8 of the Bracknell Forest Borough Local Plan (2002) together with the Council's Housing Strategy and Planning Policy Statement 3 (2010) to seek a target percentage of provision up to 25% (subject to viability) and use of the national indicative minimum site size threshold (15 net), respectively be confirmed.

- 4 That the approach outlined in 2.2 of the report, be included in an update of the Council's Housing Strategy.

- 5 That the affordable housing on qualifying sites will be delivered in accordance with the delivery model set out in the Affordable Homes Programme Framework 2011-2015 (February 2011) or as subsequently updated be confirmed. This included the new affordable rent product, and, low cost home ownership such as shared ownership.

7. **REASON FOR DECISION**

To provide an up to date policy framework for delivering affordable housing.

8. **ALTERNATIVE OPTIONS CONSIDERED**

An alternative option is to continue using the site size threshold of 25 net dwellings set out in Policy H8 of the BFBLP and the amount of affordable housing set out in the SPG, in other words 23% affordable and 15% key worker. As the site size threshold is not in line with national policy and the proportions are not based on up to date evidence, the use of these thresholds leaves the Council vulnerable to challenge.

A further alternative would be to use the draft approach set out in the Housing Strategy, in

terms of percentage and thresholds. However, the details have not been subject to the consultation and examination required in respect of the formulation of planning policy.

9. **PRINCIPAL GROUPS CONSULTED:** None.

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I026042</b>
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1. **TITLE:** Joint Strategic Needs Assessment

2. **SERVICE AREA:** Adult Social Care and Health

3. **PURPOSE OF DECISION**

To inform the Executive of the Council's responsibility in relation to the Joint Strategic Needs Assessment (JSNA) and to receive the JSNA for 2010 set out as Annexe A.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the information contained in the Executive Summary of the Joint Strategic Needs Assessment be endorsed.

7. **REASON FOR DECISION**

The Local Government and Public Involvement in Health Act (2007) places a duty on upper-tier authorities and Primary Care Trusts to undertake a Joint Strategic Needs Assessment (JSNA).

8. **ALTERNATIVE OPTIONS CONSIDERED**

Not applicable.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable.

10. **DOCUMENT CONSIDERED:** Report of the Director of Adult Social Care & Health

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>1026873</b>
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1. **TITLE:** Measured Term Contract for Building Maintenance and Repair Services

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To award a contract following full OJEU procedure (accelerated) as a result of the previous contractor going into administration in November 2010.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Measured Term Contract for Building & Engineering Maintenance and Repairs due to commence on 16 May 2011 be awarded to Tenderer A.

7. **REASON FOR DECISION**

To ensure that the Council has an effective and reliable contractor in place to deal with any 'reactive' maintenance issues that may arise in any of its properties.

Failure to do so could result in costly implications for the Council, and could also impact on the services we are able to offer individuals within the Borough. A large number of school sites have also bought into the services provided by the Building group and will therefore benefit from the reactive maintenance service arising from this award. This in turn links to Priority Four of the Council's Medium Term objectives which seeks to ensure that the people within the Borough are safe at all times.

8. **ALTERNATIVE OPTIONS CONSIDERED**

One alternative to re-tendering the contract would have been to establish an in-house repair maintenance team. However, outsourcing the provision of this service enables the Council to avoid the recruitment and retention issues that other authorities with in-house teams may experience and furthermore enables the Council to draw on the contractor's specialist staff. Due to the nature of 'reactive' work it would also be very difficult for the Council to know how many individuals would need to be employed to cover such work, so outsourcing allows us to simply pay for the service, as and when it is required.

The project team also evaluated the possibility of using an existing framework agreement; however no suitable framework agreements were identified.

9. **PRINCIPAL GROUPS CONSULTED:** N/A

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I025275</b>
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1. **TITLE:** Corporate Performance Overview Report Q3

2. **SERVICE AREA:** Chief Executive's Office

3. **PURPOSE OF DECISION**

To inform the Executive of the performance of the Council over the third quarter of 2010/11.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the performance of the Council over the period from October to December 2010, highlighted in the Overview Report in Annex A be noted.

7. **REASON FOR DECISION**

To brief the Executive on the Council's performance, highlighting key areas, so that appropriate action can be taken if needed.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None applicable.

9. **PRINCIPAL GROUPS CONSULTED:** None

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>1023980</b>
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1. **TITLE:** Home to School and Occasional Transport Services
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To award of Framework Agreements for Home to School and Ad Hoc Transport Services

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

- 1 That, subject to finalisation of contract conditions, the home to school transport be awarded to three suppliers as listed below.

	<b>Proposed Supplier</b>
Bundle 1	Contractor A
Bundle 2	Contractor B
Bundle 3	Contractor B
Bundle 4	Contractor B
Bundle 5	Contractor A
Bundle 6	Contractor B
Bundle 7	Contractor B
Bundle 8	Contractor B
Bundle 9	Contractor B
Bundle 10	Contractor B
Bundle 11	Contractor C
Bundle 12	Contractor A
Bundle 13	Contractor C
Bundle 14	Contractor B
Bundle 15	Contractor A

- 2 That additionally the provision of occasional services of transport be awarded to four contractors listed below which include the successful three listed above in 2.1. Contractor D only tendered for occasional transport services and they should be listed as a preferred supplier due to being able to provide passenger services above seventeen seats.

Contractor A
Contractor B
Contractor C
Contractor D

- 3 That contracts be awarded in April 2011 with the go-live date being the start of the new academic year in September 2011.



7. **REASON FOR DECISION**

To establish transport services contracts which deliver best value for money and consistent levels of quality across the Council and to comply with procurement legislation.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Keep existing arrangements in place which was rejected due to procurement legislation.

9. **PRINCIPAL GROUPS CONSULTED:** Parents / Carers of transported pupils, Kennel Lane School, Berkshire Autistic Society.

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I027781</b>
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1. **TITLE:** Bracknell Town Centre Development Agreement

2. **SERVICE AREA:** Chief Executive's Office

3. **PURPOSE OF DECISION**

To consider land disposals to facilitate the regeneration of Bracknell Town Centre.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

1 That the disposal of land in Bracknell Town Centre in accordance with the general terms set out in paragraph 5.2 of the associated report be approved.

2 That authority be delegated to the Chief Officer: Property to finalise the precise boundaries and exact values for the transfer of assets set out in paragraph 5.3 of the report.

7. **REASON FOR DECISION**

To deliver the Council's priority of a Town centre fit for the 21st Century

To enable the regeneration to come forward as soon as possible under the current challenging economic climate.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative options are outlined in the associated report.

9. **PRINCIPAL GROUPS CONSULTED:** N/A

10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive

11. **DECLARED CONFLICTS OF INTEREST:** Councillor Ward declared a prejudicial interest and withdrew from the meeting during consideration of this item.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
29 March 2011	06 April 2011